

OFFICER DECISION RECORD 1 FORM

This form should be used to record Officer Decisions in Excess of £100k (but below the key decision threshold), or where required by Financial, Contract or other Procedure Rules or following formal delegation from Cabinet or a Cabinet Member or a Council Committee.

Decision Reference No: 2021/11/PH/Greenspace

BOX 1**DIRECTORATE:****DATE:** 24/7/21**Contact Name:** Ben Russell**Tel. No.:** 01302 862960**Subject Matter:****Doncaster Green Space Network Co-ordinator****BOX 2****DECISION TAKEN**

Appoint to the post of the Doncaster Green Space Network Co-ordinator through by an external organisation via a procurement exercise.

A suitable partner will be sourced to support and facilitate the running of the Doncaster Green Space Network over the course of the Future Parks Programme. The purpose of the network is to provide a space for community groups to collaborate, share learning, and develop their volunteering capacity.

The funding for this role is in place through Get Doncaster Moving - Doncaster Future Parks. GDM has £165,150 funded from Sport England over 5 years, to provide a Coordinator

BOX 3**REASON FOR THE DECISION**

Ownership of the network was transferred to Doncaster Council Officers shortly after its creation. Since then, the DGSN has been organised and coordinated by various DMBC Officers, but there is no dedicated Officer support.

Currently, there is no dedicated Officer support for the DGSN. Through consultation both Doncaster Council and the community groups involved in the network have recognised the need for committed support to the DGSN. Additional support would provide the resources, skills, and

attention to facilitate the development of the DGSN. This would increase the capacity and effectiveness of the network, whilst also providing Officers with additional capacity as the network grows in efficiency and sustainability.

Working with an external organisation aligns with our values of collaboration and partnership-building. Stepping away from the current Council-centric approach, we will work collaboratively to embed strength and sustainability within the Green Space Network and Green Space Volunteering.

The strategic aims of the DGSN are to build community capacity and sustainability within its community groups to support the development of, and improve community engagement in, Doncaster's parks and green spaces. This will also support wider priorities within the Public Health agenda by increasing physical activity and improving health and wellbeing.

This is an opportunity to improve our ways of working with the DGSN. It is important to ensure that Get Doncaster Moving's key strategic values are incorporated in the decision-making process.

We also wish to involve members of the GSN within the subsequent recruitment or tendering process. We will continue to seek the views of members of the GSN in the future and incorporate these perspectives into future development of the network and its governance.

BOX 4

ALTERNATIVE OPTIONS CONSIDERED AND REJECTED

The alternative option is to hire a Doncaster Green Space Network co-ordinator internally, this option is not aligned as closely with our strategic values. It does have the same potential to build community capacity, resilience, or sustainability, and it is not community-led.

Consideration would need to be given to who formally incorporates the responsibilities – whether that is an individual or a collective, which team they sit within, and who is responsible for line managing them.

BOX 5

LEGAL IMPLICATIONS

1. Section 1 of the Localism Act 2011 provides the Council with a general power of competence, allowing the Council to do anything that individuals generally may do.
2. Section 111 of the Local Government Act 1972 gives the Council the power to purchase goods and services.
3. Despite the procurement being under threshold value, the general EC Treaty principles of equal treatment, non-discrimination and transparency still apply and this contract arrangement should therefore, be subject to some form of advertising and competitive tendering process proportionate to the size and nature of the contract in question. Given the low value of this contract the risk of challenge is limited.

4. The procurement of the Doncaster Green Space Coordinator as an external service provider must be undertaken in accordance with the Councils contract procedure rules.
5. Consideration should be given to the application of the Transfer of Undertakings Protection of Employment Regulations (2006) in respect of arrangements to be made when the period of the appointment ends as it may involve a service change transfer.
6. Legal Services should be consulted at the earliest opportunity to provide the contractual documentation.

Name: Phil Crawley Date: 04/05/2021

Signature of Assistant Director of Legal and Democratic Services (or representative)

BOX 6

FINANCIAL IMPLICATIONS:

Doncaster previously secured £2.64m funding from Sport England to deliver the first 3 phases of the Local Delivery Pilot (LDP). Additional Sport England funding of £6.925m has been secured for phases 4 & 5 to deliver key proposals and was approved by cabinet on 11/08/20. The £165,150 over 5 years required to provide a Doncaster Green Space Network Co-ordinator was a part of that grant and no additional funding is required by DMBC.

Name: Ella Postill Signature: E Postill/FM-AHWB Date: 30/04/21

Signature of Chief Financial Officer and Assistant Director of Finance (or representative)

BOX 7

OTHER RELEVANT IMPLICATIONS

None identified

Name: _____ Signature: _____ Date: _____

Signature of Assistant Director (or representative)

ANY IMPLICATIONS SENT TO DEPARTMENTS SHOULD GENERALLY BE SUBMITTED AT LEAST 5 WORKING DAYS IN ADVANCE TO ENSURE THESE CAN BE GIVEN THE RELEVANT CONSIDERATION.

BOX 8

EQUALITY IMPLICATIONS:

Through tendering process ensure partner organization holds their own equalities policy.

BOX 9

RISK IMPLICATIONS:

Partner organization ceases to exist:

- Mitigate financial loss implication through contract
- Re-tender process
- Ensure partner has proven record / time served.

Partner organization fails to meet aims and objectives:

- Ensure partner has track record (land management / voluntary engagement) and evidence at evaluation stage
- Limit length of contract – build in option to extend

Conflict of interest between voluntary sector and partner:

- Maintain working relationship between council, DGSN, partner organization
- DMBC act as mediator
- Ensure aims and objectives are clear

Partner organization brings DMBC into disrepute:

- Partner organization accountable for actions through contract

Partner organization encourages/facilitates breach in regulation:

- Ensure partner has track record (land management / voluntary engagement) and evidence at evaluation stage
- Ensure level of oversight and a definition of governance and boundaries from early stages

Complete autonomy from partner organization:

- Maintain working relationship between council, DGSN, partner organization
- Allow for officer capacity to engage with partner, facilitate the first steps and provide clear boundaries and governance
- Ensure aims and objectives are clear

BOX 10

CONSULTATION

During the work leading into Doncaster Future Parks the Doncaster Green Space Network was engaged and consulted on the support they require to develop as a group.

The options appraisal for this process will be presented to the Get Doncaster Moving Board

BOX 11

INFORMATION NOT FOR PUBLICATION

None identified

Name: Claire Hewitt _____ **Signature** _____ **Date:** 04/05/2021 _____

Signature of FOI Lead Officer for service area where ODR originates

**BOX 12
BACKGROUND PAPERS**

Please confirm if any Background Papers are included with this ODR

YES

Options appraisal for Get Doncaster Moving Board

Doncaster Future Parks - Volume 2 Social Capacity Proposals (includes consultation report with DGSN Jan 2020)

**BOX 13
AUTHORISATION**

Name: Dr Rupert Suckling Signature: Date: **04/05/2021**

Director of Public Health

Does this decision require authorisation by the Chief Financial Officer or other Officer

NO

If yes please authorise below:

Name: _____ Signature: _____ Date: _____

Chief Executive/Director/Assistant Director of _____

Consultation with Relevant Member(s)

Name: _____ Signature: _____ Date: _____

Designation _____

(e.g. Mayor, Cabinet Member or Committee Chair/Vice-Chair)

Declaration of Interest NO

If YES please give details below:

PLEASE NOTE THIS FORM WILL BE PUBLISHED ON THE COUNCIL'S WEBSITE IN FULL UNLESS IT CONTAINS EXEMPT OR CONFIDENTIAL INFORMATION.

Once completed a PDF copy of this form and any relevant background papers should be forwarded to Governance Services at Democratic.Services@doncaster.gov.uk who will arrange publication.

It is the responsibility of the decision taker to clearly identify any information that is confidential or exempt and should be redacted before publication.